



**Franklin County Board of Developmental Disabilities**

*Helping people to live, learn and work in our community*

2879 Johnstown Road • Columbus, Ohio 43219 • 614-475-6440 • www.fcbdd.org

Jed W. Morison  
Superintendent/CEO

**REGULAR MEETING**

**Minutes**

**March 31, 2020**

Board Members Present via teleconference: John Bickley, Linda Craig, Marie Crawford, Beth Savage, Renée Stein, Michael Underwood, Bill Wilkins

Staff Present via teleconference: Jed Morison, Jack Brownley, Lee Childs, Gwynn Kinsel, Amy Magginis, David Ott, Dot Yeager, Becky Love

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The Regular meeting of the Franklin County Board of Developmental Disabilities was called to order by President Savage.

**MINUTES**

Mr. Bickley moved to approve the minutes from the regular meeting held on February 27, 2020, second by Ms. Craig. Motion carried unanimously.

**REPORTS**

**Budget & Finance Report:** Chief Business Officer Dot Yeager provided the Budget and Finance report to Board members. Our year to date revenue through February 29, 2020 is at 1.7% and expenditures are at 18.6%, these numbers are on track. The first levy collection had not yet been received by the end of February. Dot also provided an update on the Clark Shaffer Hackett report and reports that Security Awareness Training has been completed, Two Step Authentication is in place, and we continue to work on other recommendations.

**Human Resources & Ethics Report:** Human Resources Director David Ott provided the Human Resources and Ethics report to the Board members. February hiring was typical. In the midst of the COVID-19 pandemic, we will honor our commitment to those new hires that had already tendered their resignation to their current employer. Most staff are working remotely and we are discovering new and more efficient ways of working. The OAPSE contract became officially approved on March 21, 2020, 30 days after it was presented to the County Commissioners. The most recent paycheck for Bus Drivers and Assistants reflected rate increases retroactive to January, 2020.

## SUPERINTENDENT REPORT

- First, thanks for rescheduling this March Board meeting. We are pleased that the Legislature has passed a law allowing for this meeting to be held through teleconference due to COVID-19.
- Per the Governor's order, our preschool and school classes have been postponed at the school locations from March 17 through at least May 1, 2020. We anticipate this may continue for the rest of the school year which includes our collaborative classes with other school districts.
- While classes at our schools are closed, learning continues with our teachers and therapists. Our staff are providing parents/ families with activities to do at home and are maintaining ongoing contact with families. Generally, we have moved to a coaching model, similar to what we do for early intervention.
- Lee Childs, Director of Service Coordination has done great work leading our Service Coordination staff. Service Coordinators are not currently doing home visits, but are providing support, resolving individual situations, giving provider support, etc. The MUI department continues to take reports and follow-up. The Intake department continues to provide screenings for eligibility.
- We have established a COVID-19 Response Team, which is providing leadership as we move through this unprecedented time. We have no 'playbook' so it is a work in process. Staff are doing a very good job and almost all are working remotely. We have sent to you our COVID-19 Response Team list.
- Daily, Dot Yeager and the Superintendent are in a teleconference meeting with our Health Commissioner, County Commissioners, Elected Officials and County Executives. Our Commissioners and County Administration are doing a great job.
- Dot and the Superintendent also participate with County Board Superintendents and Jack Brownley and the Superintendent participate weekly on calls with School Superintendents. Jack now represents us 3 times per week with our Emergency Management Association.
- To date, we have had one staff in our ECE Department who has tested positive and the Early Childhood staff did a good job of communicating details, while maintaining confidentiality.
- We just became aware of a confirmed case of COVID-19 of a person we serve. The Provider is working with the local health department on this situation.
- In the most recent update from the Health Commissioners and County Commissioners, Franklin County has 281 confirmed cases of COVID-19 with 43 or 15% hospitalized and sadly two deaths.
- We also heard from the Central Ohio Trauma System on their plans for when the surge comes:
  - Level 1 – preparation phase to open up hospital beds by stopping elective surgeries, etc. (1900 empty beds)
  - Level 2 (Surge) – using other space in hospitals – such as pre-op, post-op – to increase capacity.
  - Level 3 (Surge) – Use of people with COVID-19 not sick enough for hospital – but too sick for home – Columbus Convention Center
- Today, the Superintendent met on teleconference with our Senior Management Team to hear updates. Our Board would be very proud of all that is being done in different ways utilizing technology (teleconference, zoom, webX, etc.).
- While this has taken a back seat to the COVID-19 virus discussions, we are reminded that April 1 is National Census Day. We continue to remind people of the importance of being counted. The more Ohioans that are counted the more money that Ohio receives.

## RESOLUTIONS

- a. Ms. Stein moved to ratify bill payments for the past month, approved by the Chief Business Officer, as presented via electronic means to Board members on the Finance Committee on March 31, 2020, second by Mr. Bickley. Motion carried unanimously.
- b. Mr. Wilkins moved to authorize the Superintendent to go to bid for Printer Maintenance, Trash Removal, Vending and Landscaping, second by Ms. Crawford. Motion carried unanimously.
- c. Ms. Craig moved to authorize the Superintendent to go to bid for Alternate Transportation, second by Mr. Bickley. Motion carried unanimously.

## UNFINISHED BUSINESS - none

## NEW BUSINESS –

- a. Mr. Bickley moved to authorize the Superintendent to renew a contract with Childhood League for early intervention and preschool services not to exceed the amount of \$1,152,554 for a period beginning July 1, 2020 and ending June 30, 2021, second by Ms. Crawford. Motion passed unanimously.
- b. Ms. Stein moved to authorize the Superintendent to select Grady Benefits as health insurance consultant for a three-year contract term, beginning May 1, 2020 and ending April 30, 2023 with fees of \$54,000 in year one and \$51,000 in years two and three, second by Mr. Underwood. Motion passed unanimously.
- c. In accordance with Ohio Revised Code Section 307.86, to declare that a real and present emergency exists due to the Executive Order issued by Governor DeWine which declared a State of Emergency on March 14, 2020, due to the COVID-19 health crisis. Accordingly, Ms. Crawford moved to authorize the Superintendent to make such expenditures or contracts as necessary to respond to the emergency, in a total amount not to exceed \$100,000. While such contract of purchase, lease or construction is exempted from competitive bidding, when the estimated cost is \$50,000 or more, at least three informal estimates must be obtained, second by Mr. Wilkins. Motion passed unanimously.
- d. Ms. Stein moved to authorize the Superintendent to establish a COVID-19 Provider Support Pilot Grant Program, in a total amount not to exceed \$25,000, to assist providers of Agency Home and Community Based Waiver services with overtime and other related costs for direct service professionals serving individuals in quarantine, pending further review from administrative staff and assuming approval, second by Ms. Crawford. Motion passed unanimously.

## ANNOUNCEMENTS -

We continue to remind, as redundant as it may appear: to maintain safe distances (at least 6 feet), wash hands often, stay home and be safe and healthy.

The Superintendent polled Board Members and it is agreed that the next Board Meeting will be held on April 23, 2020 at 2:30 p.m. via teleconference.

Superintendent/CEO Jed Morison shared that John O'Grady, President of the Franklin County Commissioners often closes his meetings with warm remarks, reminding people to 'get

outside, take advantage of the warmer weather, turn off the news for a bit, enjoy each other and stay safe.'

President Savage took a moment to thank the staff members of Franklin County Board of Developmental Disabilities for the dedication needed during this time.

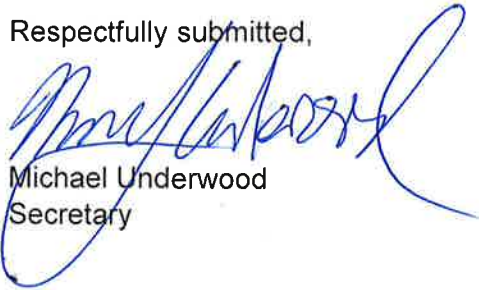
Mr. Morison also commented on the terrific support of parents and family members who are supporting our efforts and their family members.

#### HEARING OF THE PUBLIC -

#### ADJOURNMENT

The March 31, 2020 meeting of the Franklin County Board of Developmental Disabilities was adjourned by Ms. Savage.

Respectfully submitted,



Michael Underwood  
Secretary

MU/am